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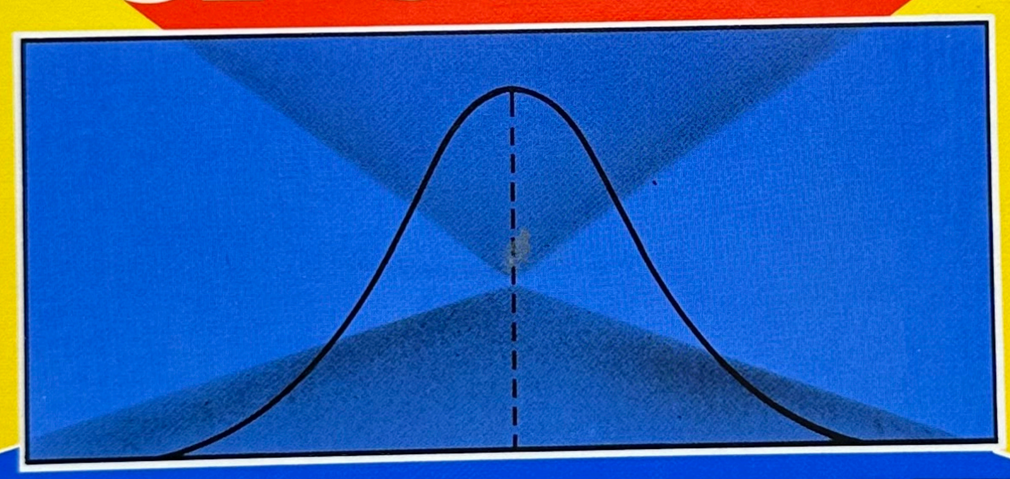

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These chapter headings will give you an idea of the range of information that **John Blankenship** includes in this easy-to-use book:

An Introduction. Entering Names. Disk Operations. Entering Grades. Examining Grades. Making Modifications. Analyzing and Adjusting Grades. Using the Card Reader. Module Descriptions. Modifying Data Files. A Final Word. Appendix A GRADEBOOK. Appendix B FLEXIBLE SORT.

This book (it's not just a book—it's software too!) is meant to relieve you of tedious, time-consuming record-keeping responsibilities. With this program and the appropriate equipment you can grade tests for an entire class in just minutes. In addition to showing how to use Gradebook, the book explains the program's internal operation so that custom modifications can be made if desired.

In particular, the program:

- analyzes each test with high and low grades, the class average, and grade distribution
- summarizes how many questions were missed and what answers were chosen (when using optional card reader)
- provides for easy entry of grades from the keyboard
- allows you to curve the grades manually or automatically
- edits student data easily
- allows you to change your mind at any time about the number of tests and/or their relative weights

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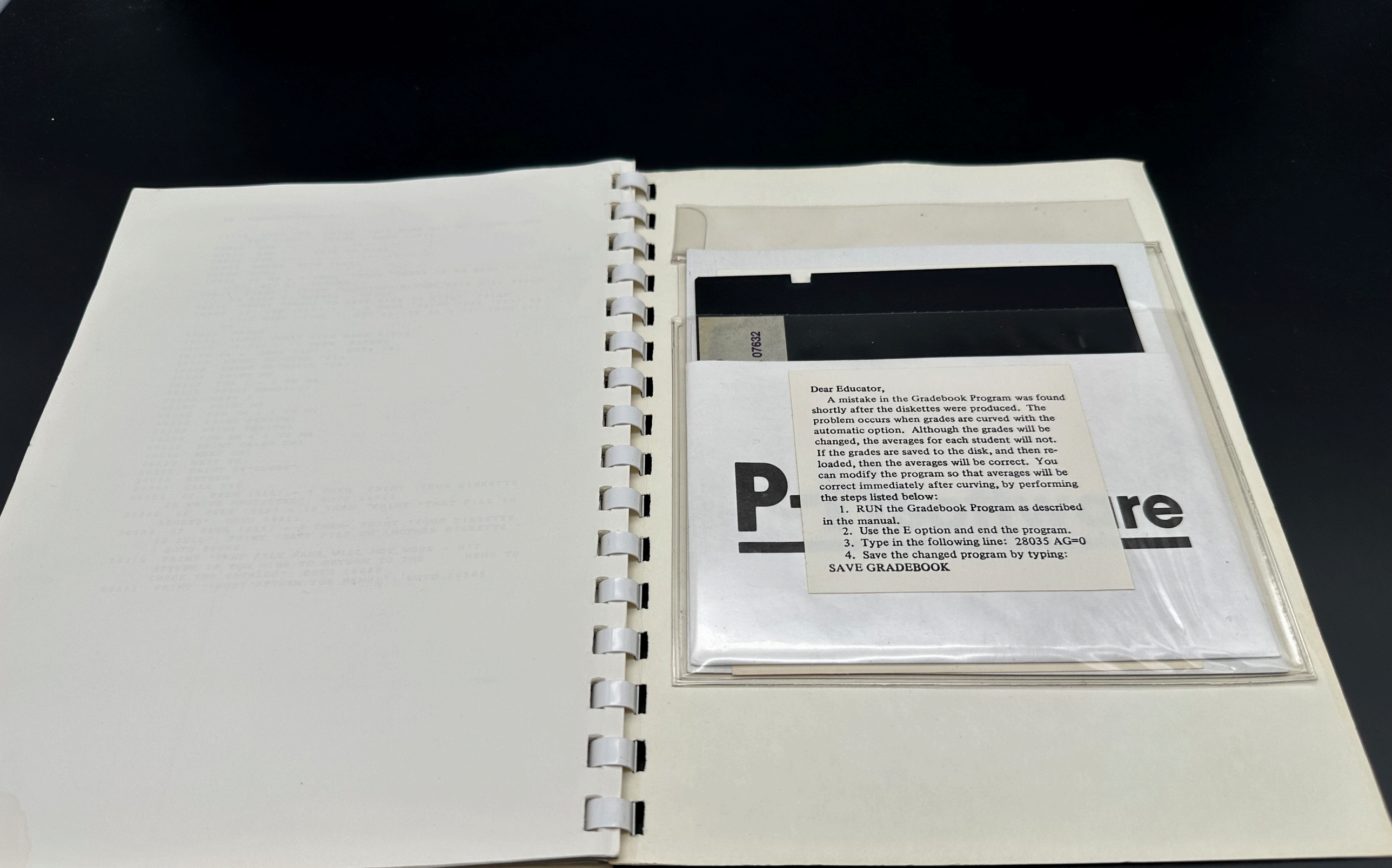

Dear Educator,

A mistake in the Gradebook Program was found shortly after the diskettes were produced. The problem occurs when grades are curved with the automatic option. Although the grades will be changed, the averages for each student will not. If the grades are saved to the disk, and then re-loaded, then the averages will be correct. You can modify the program so that averages will be correct immediately after curving, by performing the steps listed below:

1. RUN the Gradebook Program as described in the manual.
2. Use the E option and end the program.
3. Type in the following line: 28035 AG=0
4. Save the changed program by typing:

SAVE GRADEBOOK

Dear Educator,

A mistake in the Gradebook Program was found shortly after the diskettes were produced. The problem occurs when grades are curved with the automatic option. Although the grades will be changed, the averages for each student will not. If the grades are saved to the disk, and then reloaded, then the averages will be correct. You can modify the program so that averages will be correct immediately after curving, by performing the steps listed below:

1. RUN the Gradebook Program as described in the manual.
2. Use the E option and end the program.
3. Type in the following line: 28035 AG=0
4. Save the changed program by typing:

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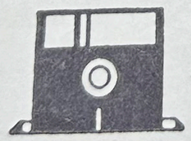

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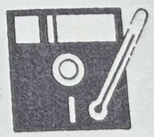

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